



**AGENDA**  
**CITY COMMISSION MEETING**  
**WEDNESDAY, NOVEMBER 11, 2020**  
**STURGES-YOUNG CENTER FOR THE ARTS**  
**201 N. NOTTAWA ST.**

**REGULAR MEETING 6:00 P.M.**

1. CALL TO ORDER BY MAYOR
2. PLEDGE OF ALLEGIANCE
3. INVOCATION – Pastor George Cleverley, Church of Christ
4. ROLL CALL
5. PROCLAMATIONS / PRESENTATIONS
  - A. Pinning Ceremony for Director Ryan Banaszak and Deputy Director Andrew Strudwick
6. VISITORS – (Public comments for items not listed as agenda items)
7. APPROVAL OF AGENDA
8. APPROVAL OF CONSENT AGENDA (agenda on next page)
9. UNFINISHED BUSINESS
10. NEW BUSINESS
  - A. Public Hearing for 2019 N. Lakeview Sidewalk Repair Special Assessments – Barry Cox
  - B. Public Hearing for 2019 N. Lakeview New Sidewalk Special Assessments – Barry Cox
  - C. Alternate Truck Route Traffic Control Order – Michael Hughes
  - D. WWTP Truck Purchase – Thomas Sikorski
  - E. W. Congress Street Design Task Order – Barry Cox
11. COMMISSIONER / STAFF COMMENTS
12. ADJOURN

## **CONSENT AGENDA**

**8A. Action of Minutes of Previous Meetings**

APPROVE the minutes from the October 28, 2020 regular meeting as presented.

**8B. Pay Bills**

AUTHORIZE the payment of the City bills in the amount of \$1,095,620.60 as presented.

**8C. Set Public Hearing for Pleasant Ave Sidewalk Special Assessments**

SET a Public Hearing of Assessment for the Pleasant Avenue Sidewalk Repair Assessment District #2020-01 for the December 21, 2020 City Commission meeting.

**8D. Fawn River Township PA 425 Agreement #4 Transfers**

ADOPT the Resolution for Transfer of Property from Fawn River Township (Agreement #4) for 68609 Lakeview Road as presented.

ADOPT the Resolution for Transfer of Properties from Fawn River Township (Agreement #4) for vacant parcels on Arthur Street as presented.

**8E. Vehicle Sale Unit 3136-17**

APPROVE the sale of vehicle 3136-17, a 2017 Dodge Charge to Cops Gear of Columbia City, Indiana for seven thousand dollars (\$7,000.00)

# Manager's Report

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NOVEMBER 11, 2020



CITY OF  
**Sturgis**  
MICHIGAN

Submitted by:

A handwritten signature in dark ink, appearing to read "Michael L. Hughes".

Michael L. Hughes  
City Manager

## **5. Presentation**

### **A. Pinning Ceremony for Director Ryan Banaszak and Deputy Director Andrew Strudwick**

**Staff: Michael Hughes**

A pinning ceremony will be held for newly-appointed Director of Public Safety Ryan Banaszak and Deputy Director Andrew Strudwick.

## 8. Consent Agenda

### Proposed Motion:

Move that the Sturgis City Commission APPROVE/DENY the Consent Agenda for November 11, 2020 as presented.

### Staff Recommendation:

**APPROVE**

#### **8A. Action of Minutes of Previous Meetings**

##### Consent Agenda Motion:

*APPROVE the minutes from the October 28, 2020 regular meeting as presented.*

#### **8B. Pay Bills**

##### Consent Agenda Motion:

*AUTHORIZE the payment of the City bills in the amount of \$1,095,620.60 as presented.*

#### **8C. Set Public Hearing for Pleasant Avenue Sidewalk Special Assessments**

Sidewalk repairs were completed on Pleasant Avenue during the 2020 construction season. The costs have been identified for those properties within Assessment District #2020-01 established by the City Commission at the March 11, 2020 City Commission meeting. We are ready to set the Public Hearing to spread the actual costs of Assessment District #2020-01. A letter will be sent to each property owner in the assessment district notifying them of the Public Hearing and the proposed final cost.

##### Consent Agenda Motion:

*SET a Public Hearing of Assessment for the Pleasant Avenue Sidewalk Repair Assessment District #2020-01 for the December 21, 2020 City Commission meeting.*

## **8D. Fawn River Township PA 425 Agreement #4 Transfers**

In 2006, the City of Sturgis and the Township of Fawn River entered an agreement titled “Agreement for Conditional Transfer of Property from Fawn River Township to the City of Sturgis (Agreement #4)”. The Agreement covered properties in Section 6 of Fawn River Township. The Effective Date of the Agreement was 12:01 AM on June 28, 2006.

As provided for in the Agreement, parcels are transferred to full jurisdiction of the City when certain “trigger events” occur. One of the trigger events is when the owner of record no longer holds title to such real property after the Effective Date of the Agreement.

Two different property groupings meet this particular trigger:

- 68609 Lakeview Road is a property within the agreement area and sold in 2019. If approved, Fawn River Township parcel #75-005-050-013-00 at 68609 Lakeview Road will become City parcel #75-052-060-029-00.
- Two vacant parcels on Arthur Street are properties within the agreement area and sold in 2019. If approved, Fawn River Township parcels #75-005-050-070-00 and #75-005-050-071-00 on Arthur Street will become City parcels #75-052-060-055-00 and #75-052-060-057-00, respectively.

The transfer of full jurisdiction shall be evidenced by filing of resolutions in the manner provided in Section 2.1. Attached are two resolutions, one for 68609 Lakeview and one for the two vacant parcels on Arthur St., which the City Commission may adopt. We have provided similar resolutions to Fawn River Township. The sequence is as outlined below:

- Step 1: The City Commission adopts the resolutions.
- Step 2: Fawn River Township adopts the resolutions within 60 days.
- Step 3: Resolutions from the City and Township are filed with the Office of the Great Seal and the St. Joseph County Clerk or, if Fawn River Township has not adopted the resolutions, the City files its resolution after a 60 day waiting period.

Consent Agenda Motion:

*ADOPT the Resolution for Transfer of Property from Fawn River Township (Agreement #4) for 68609 Lakeview Road as presented.*

Consent Agenda Motion:

*ADOPT the Resolution for Transfer of Properties from Fawn River Township (Agreement #4) for vacant parcels on Arthur Street as presented.*

Included in your packet:

1. *Property Transfer Resolution 68609 Lakeview*
2. *68609 Lakeview Exhibit B*
3. *Property Transfer Resolution Arthur St. Vacant Lots*
4. *Arthur St. Vacant Lots Exhibit A*
5. *Arthur St. Vacant Lots Exhibit B*

**8E. Vehicle Sale Unit 3136-17**

As part of the Consent Agenda for the September 9<sup>th</sup> meeting, the Commission approved the sale of vehicle 3136-17, a 2017 Dodge Charger used by the Police Department. This vehicle is to be replaced by the new Police Dodge Durango approved for purchase by the Commission at the August 12<sup>th</sup>, 2020 meeting. As per our purchasing policy, this vehicle is to be disposed of via a public auction.

While preparing for the purchase and outfitting of the new Police Durango, City staff received an offer from Cops Gear of Columbia City, Indiana for vehicle 3136-17. In April of this year, the City Commission approved a similar offer from Cops Gear (the outfitter of our new police vehicles) for a 2016 Dodge Charger.

Cops Gear has offered \$7,000 for vehicle 3136-17. This is greater than the typical amount the City receives from public auction of police Chargers and the City Mechanic believes it is a good offer.

Staff is requesting approval to sell the unit to Cops Gear.

*Consent Agenda Motion:*

*APPROVE the sale of vehicle 3136-17, a 2017 Dodge Charge to Cops Gear of Columbia City, Indiana for seven thousand dollars (\$7,000.00).*



## **10. New Business**

### **A. Public Hearing for 2019 N. Lakeview Sidewalk Repair Special Assessments**

**Staff: Barry Cox**

#### **OPEN PUBLIC HEARING**

The City of Sturgis Engineering Department initiated Sidewalk Special Assessment District #2019-01 to repair sidewalks in conjunction with the 2019 N. Lakeview Avenue Reconstruction Project. The Special Assessment District was created by the City Commission at the March 27, 2019 meeting. The sidewalks have been repaired and the costs have been identified for the properties within the assessment district.

The proposed final sidewalk assessment roll is included in your packet. The preliminary assessment roll estimated a cost of \$8.00 per square foot. The final cost was \$3.93 per square foot. A letter has been sent to each property owner of the properties listed in the roll notifying them of the Public Hearing and the proposed final cost.

#### **CLOSE PUBLIC HEARING**

##### **Proposed Motion:**

**Move that the Sturgis City Commission APPROVE/DENY Special Assessment Roll #2019-01 as presented.**

##### **Proposed Motion:**

**Move that the Sturgis City Commission APPROVE/DENY the spread of Special Assessment Roll #2019-01 by the City Clerk and SET/NOT SET the interest rate of sidewalk assessments at five percent over a five-year period.**

##### **Staff Recommendation:**

**APPROVE, APPROVE, and SET**

##### **Included in your packet:**

1. Assessment Roll #2019-01

## **10. New Business**

### **B. Public Hearing for 2019 N. Lakeview New Sidewalk Special Assessments**

**Staff: Barry Cox**

#### **OPEN PUBLIC HEARING**

The City of Sturgis Engineering Department initiated Sidewalk Special Assessment District #2019-02 to build new sidewalks in conjunction with the 2019 N. Lakeview Avenue Reconstruction Project. The Special Assessment District was created by the City Commission at the March 27th, 2019 meeting. The sidewalks have been installed and the costs identified for properties within the assessment district.

The proposed final sidewalk assessment roll is included in your packet. The preliminary assessment roll estimated a cost of \$8.00 per square foot. The final cost was \$3.54 per square foot. A letter has been sent to each property owner of the properties listed in the roll notifying them of the Public Hearing and the proposed final cost.

#### **CLOSE PUBLIC HEARING**

##### **Proposed Motion:**

**Move that the Sturgis City Commission APPROVE/DENY Special Assessment Roll #2019-02 as presented.**

##### **Proposed Motion:**

**Move that the Sturgis City Commission APPROVE/DENY the spread of Special Assessment Roll #2019-02 by the City Clerk and SET/NOT SET the interest rate of sidewalk assessments at five percent over a five-year period.**

##### **Staff Recommendation:**

**APPROVE, APPROVE, and SET**

##### **Included in your packet:**

1. Assessment Roll #2019-02

## New Business

### C. Alternate Truck Route Traffic Control Order

**Staff: Michael Hughes**

Included in your packet is a proposed Traffic Control Order (TCO) for placement of additional signs for the City's North/South M-66 alternative truck route. Many years ago, the City designated an alternate truck route for M-66 to reroute trucks around the downtown.

As a result of concerns from township residents about the use of trucks on Wait Rd., Steve Wolf, Sherman Township Supervisor, and I have been working with the Michigan Department of Transportation (MDOT) to place signage on M-66 for the alternate truck route. Our plan also includes adding signage on City streets too.

Attached sign schematics as well as a type/location map for the proposed alternative truck route signage for both the City and M-66. Four signs are proposed for M-66. Two signs would be located facing southbound traffic on N. M-66; one north of Wait Rd. and one north of Memorial Drive. The other two proposed signs on M-66 include one facing northbound traffic on S. Centerville Rd. south of Chicago Rd. and one facing eastbound traffic located west of N. Centerville Rd. on W. Chicago Rd.

#### **Proposed Motion:**

**Move that the Sturgis City Commission APPROVE/DENY Traffic Control Order 20-04 related to alternative truck route signage and ENDORSE/NOT ENDORSE the plan for alternative truck route signage on M-66 to the Michigan Department of Transportation as presented.**

#### **Staff Recommendation:**

**APPROVE**

#### **Included in your packet:**

1. Signage Schematics
2. Signage Type/Location Map

## New Business

### D. WWTP Truck Purchase

**Staff: Thomas Sikorski**

Unit 2023-05 is a three-quarter ton GMC pickup purchased in 2005 and serving the Wastewater Department. The unit has been in service for the last 15 years and currently has 64,000 miles and 4,500 hours; it was first considered for replacement by the Motor Vehicle Committee in FY 2014-2015.

Regular service and preventative maintenance has led to the extended use, but in the last couple of years, the unit has started to show its age, including cab corners having rusted through. After several conversation with the City's mechanic about repairing the cab corners and extending service life, the Motor Vehicle Committee determined now was the time to move the unit. This unit is included in the FY 2020-2021 Motor Vehicle fund budget for replacement at \$35,200.00

City staff identified comparable 4x4 three-quarter ton pickups with regular cabs from major manufacturers and received quotes from dealers participating in MiDeal pricing. All three quotes were extremely competitive and less than \$1,500.00 separated them. A table with the quote summary is included below and copies of the full quotes are included in your packet.

Truck Model	Dealer (all through MiDeal)	Price Quote
2021 Chevrolet 2500 Silverado	Berger Chevrolet, Grand Rapids	\$31,123.00
2021 Dodge Ram 2500 Tradesman	LaFontaine CDJR, Lansing	\$31,325.00
2021 Ford F-250	Gorno Ford, Woodhaven, MI	\$32,828.00

Upon further discussion with the City's mechanic, the Dodge Ram 2500 Tradesman met and/or exceeded all specifications provided to the dealers, with some standard equipment not provided on the other models. Recently the City has put into service or has on order a number of Dodge models, including in the Electric

Department and Parks and Cemetery; those that are in service have performed well to date. City staff is recommending the purchase of the Dodge Ram 2500 Tradesman in the amount of \$31,325. While not the lowest quote, it is only \$202 more than the Chevrolet Silverado.

Unit 2023-05 is outfitted with a straight plow. Staff is recommending the new truck be similarly outfitted with a new V-plow. The V-plow would be purchased and installed at KS Auto Service for a cost of \$6,709.96. Commission action is not required on the purchase and installation of the plow, as it is from a second vendor and within the Purchasing Policy's spending limit. The total purchase price for the Dodge Ram 2500 Tradesman with V-plow will be \$38,034.96, which is \$2,834.96 over the budgeted amount.

Staff is further recommending the disposal of the current unit 2023-05 via public auction.

**Proposed Motion:**

**Move that the Sturgis City Commission APPROVE/DENY the purchase of a 2021 Dodge Ram 2500 Tradesman from LaFontaine CDJR-Lansing for thirty-one thousand, three hundred and twenty-five dollars (\$31,325.00).**

**Staff Recommendation:**

**APPROVE**

**Proposed Motion:**

**Move that the Sturgis City Commission APPROVE/DENY the disposal of Unit 2023-05, a 2005 GMC Pickup Truck via public auction.**

**Staff Recommendation:**

**APPROVE**

**Included in your packet:**

1. Chevrolet Silverado Quote
2. Dodge Ram 2500 Tradesman Quote
3. Ford F-250 Quote

## New Business

### E. W. Congress Street Design Task Order

**Staff: Barry Cox**

The City has budgeted reconstruction of W. Congress Street from S. Centerville to S. Clay as part of the FY 2020-2021 budget. Funds for the project are budgeted as capital in the Street and Sidewalk Improvement Fund (204) in the amount of \$1,215,840 and the Water Fund (591) in the amount of \$450,000 for a total project budget of \$1,665,840.

When staff originally budgeted for the project, the plan was to reconstruct W. Congress from S. Centerville to S. Clay in one phase. Based on the City's experience permitting water main with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) on the E. Jerolene project this year and the challenges that came about, staff is recommending that the W. Congress project now be split into two phases; W. Congress from S. Centerville to Prairie, which will be designed this winter and constructed during 2021 and W. Congress from Prairie to S. Clay, which would be designed during 2021, bid in early winter, and constructed in 2022. Each phase of the project accounts for roughly half of the overall budgeted amount.

Task Order #94 is with Fleis and VandenBrink Engineering for preliminary design, final design, and bidding phase activities for W. Congress from S. Centerville to Prairie; the cost of the Task Order is \$43,200. A copy is included in your packet. It is necessary to begin project design now for bidding in late winter/early spring. W. Congress will be designed as a street reconstruction at the current road width. In addition to the street work, the project design involves replacement of water main, new water services into houses (as needed), new storm sewer catch basin structures, new storm sewer leads, and sanitary sewer spot repairs.

The design and permitting process for this first phase of the project is expected to take four months. The project will not be bid until the water main permit is in the City's possession. A separate design task order will be presented to City

Commission for the second phase of the W. Congress project once this first phase of the project is out for bid.

**Proposed Motion:**

**Move that the Sturgis City Commission APPROVE/DENY Task Order #94 with Fleis and VandenBrink Engineering, Inc. for preliminary design, final design, and bidding services for Phase 1 of the W. Congress Street Utilities & Street Project in the amount of forty-three thousand, two hundred dollars (\$43,200.00).**

**Staff Recommendation:**

**APPROVE**

**Included in your packet:**

1. Task Order #94

## Noteworthy Meetings / Events

- Omni Community Credit Union Ribbon Cutting Ceremony | October 28<sup>th</sup>
- St. Joseph County Brownfield Authority Meeting | October 29<sup>th</sup>
- EDC/BRA/SIA Meeting | November 3<sup>rd</sup>
- DDA Meeting | November 4<sup>th</sup>
- Exchange Club Meeting | November 5<sup>th</sup>

## Upcoming Events

- Annual City Commission Organizational Meeting | 8:00 pm | November 9<sup>th</sup>
- Holiday Kaleidoscope | Sturges-Young – Downtown | November 13<sup>th</sup>-15<sup>th</sup>
- Styrofoam Recycling | DPS | 9am-12pm | November 14<sup>th</sup>
- City Offices Closed for Thanksgiving | November 26<sup>th</sup>-27<sup>th</sup>
- Kristkindlmarkt | Pleasant Ave. | 4pm-8pm | December 3<sup>rd</sup>-5<sup>th</sup>
- Sip 'n Stroll | Downtown | 5:30pm-9pm | December 4<sup>th</sup>
- Christmas in the City | Free Church Park | 4pm-7pm | December 5<sup>th</sup>



**City of Sturgis  
City Commission  
Regular Meeting**

**Agenda Item 8A**



**REGULAR MEETING - STURGIS CITY COMMISSION**  
**WEDNESDAY, OCTOBER 28, 2020**  
**STURGES-YOUNG CENTER FOR THE ARTS**

Mayor Hile called the meeting to order at 6:00 p.m.

Assistant City Manager Andrew Kuk provided information on the City of Sturgis Electronic/Virtual Meetings Policy.

The Pledge of Allegiance was said by all present.

The Invocation was given by Comm, Mullins

Commissioners present: Mullins, Bir, Malone, Littman, Vice-Mayor Good, Mayor Hile  
Commissioners absent: Klinger, Wickey

Also present: City Attorney, City Manager, Assistant City Manager, Public Safety Director, Facilities Manager, City Clerk

Moved by Comm. Littman and seconded by Comm. Good to approve the agenda as presented.

**Voting yea: Six      Voting nay: None      Absent: Klinger, Wickey      MOTION CARRIED**

Moved by Comm. Littman and seconded by Comm. Mullins to approve the Consent Agenda of October 28, 2020 as presented.

**8A. Action of Minutes of Previous Meetings**

APPROVE the minutes from the October 14, 2020 regular meeting as presented.

**8B. Pay Bills**

AUTHORIZE the payment of the City bills in the amount of \$1,897,540.58 as presented.

**8C. Airport Hangar Land Lease**

TERMINATE the land lease with R11 and APPROVE a land lease with D8, LLC as presented.

**Voting yea: Six      Voting nay: None      Absent: Klinger, Wickey      MOTION CARRIED**

Assistant City Manager Andrew Kuk provided information on the changes to the Electronic / Virtual Meetings Policy due to changes in legislation. Discussion followed.

**Comm. Klinger joined the meeting.**

Moved by Comm. Good and seconded by Comm. Bir to approve the amendment to the Electronic / Virtual Meetings Policy as presented.

**Voting yea: Six      Voting nay: Littman      Absent: Wickey      MOTION CARRIED**

City Manager Michael Hughes provided information on a proposed Nye Drain Agreement between the City of Sturgis and the St. Joseph County Drain Commissioner related to flooding at the white elephant area on Fawn River Road. Discussion followed.

Moved by Comm. Klinger and seconded by Comm. Mullins to approve the Nye Drain Agreement with the St. Joseph County Drain Commissioner on behalf of the Nye Drain Drainage District as presented.

**Voting yea: Seven      Voting nay: None      Absent: Wickey      MOTION CARRIED**

Facilities Manager Dan Root provided information on Building Automation Systems in general and the upgrades to Doyle HVAC system. Discussion followed.

Moved by Comm. Klinger and seconded by Comm. Malone to approve a bid waiver for and the purchase of a Building Automation System from Havel in the amount of thirty thousand six hundred and six dollars (\$30,606.00) as presented.

**Voting yea: Seven      Voting nay: None      Absent: Wickey      MOTION CARRIED**

Moved by Comm. Good and seconded by Comm. Klinger to recess the October 28th Regular Meeting.

**Voting yea: Seven      Voting nay: None      Absent: Wickey      MOTION CARRIED**

President Michael Hughes called the Sturgis Housing Development Corporation meeting to order.

Assistant City Manager Andrew Kuk provided an update on the status of the Monroe Street Lofts development project. Discussion followed.

Moved by Dir. Hile and seconded by Dir. Klinger to approve the addendum to the purchase agreement with TWG Sturgis, LP as presented and authorize President Michael Hughes to sign all necessary documents.

**Voting yea: Eight      Voting nay: None      Absent: Wickey      MOTION CARRIED**

President Michael Hughes adjourned the Sturgis Housing Development Corporation meeting.

Mayor Robert Hile reconvened the Sturgis City Commission meeting.

Moved by Comm. Good and seconded by Comm. Littman to go into Closed Session for discussion of the potential purchase of property.

**Voting yea: Seven**

**Voting nay: None**

**Absent: Wickey**

**MOTION CARRIED**

Meeting recessed at 7:12 p.m.

Meeting reconvened at 7:19 p.m.

Moved by Comm. Mullins and seconded by Comm. Malone to approve an addendum to the purchase agreement with Ricardo Gomez Corea to reacquire Subdivision II lots 29, 30, and 31 as presented.

**Voting yea: Seven**

**Voting nay: None**

**Absent: Wickey**

**MOTION CARRIED**

The meeting was adjourned at 7:20 p.m.

***Kenneth D. Rhodes, City of Sturgis Clerk/Treasurer***

**City of Sturgis  
City Commission  
Regular Meeting**

**Agenda Item 8B**



Date	Check#	Vendor	Vendor Name	Amount
Manual Checks				
10-30-2020	PR0542M	00061	CITY OF STURGIS PAYROLL	272,282.99
10-31-2020	T13180M	04524	ALERUS FINANCIAL	23,015.00
10-22-2020	T13181M	04088	BLUE CROSS BLUE SHIELD OF MI	52,000.62
11-02-2020	T13182M	04389	FRONTIER COMMUNICATIONS A	103.65
11-04-2020	T13183M	00197	CITY OF STURGIS UTILITIES	15,895.33
11-12-2020	T13184M	00197	CITY OF STURGIS UTILITIES	13,694.73
11-04-2020	T13185M	03770	MICHIGAN GAS UTILITIES	39.50
11-05-2020	T13186M	03770	MICHIGAN GAS UTILITIES	36.33
11-05-2020	T13187M	03770	MICHIGAN GAS UTILITIES	451.23
11-06-2020	T13188M	03770	MICHIGAN GAS UTILITIES	37.93
11-06-2020	T13189M	03770	MICHIGAN GAS UTILITIES	73.55
11-20-2020	T13190M	00197	CITY OF STURGIS UTILITIES	15,199.65
11-10-2020	T13191M	04421	AT&T MOBILITY	902.62
11-12-2020	T13192M	04389	FRONTIER COMMUNICATIONS A	145.73
11-12-2020	T13193M	04389	FRONTIER COMMUNICATIONS A	67.22
11-12-2020	T13194M	04389	FRONTIER COMMUNICATIONS A	169.54
11-12-2020	T13195M	04389	FRONTIER COMMUNICATIONS A	26.28
11-12-2020	T13196M	04389	FRONTIER COMMUNICATIONS A	55.10
11-12-2020	T13197M	04389	FRONTIER COMMUNICATIONS A	51.58
11-13-2020	T13198M	04389	FRONTIER COMMUNICATIONS A	52.30
11-13-2020	T13199M	04389	FRONTIER COMMUNICATIONS A	191.97
11-16-2020	T13200M	03770	MICHIGAN GAS UTILITIES	141.31
11-17-2020	T13201M	03770	MICHIGAN GAS UTILITIES	135.47
11-17-2020	T13202M	03770	MICHIGAN GAS UTILITIES	385.50
11-17-2020	T13203M	03770	MICHIGAN GAS UTILITIES	820.40
11-26-2020	T13204M	00197	CITY OF STURGIS UTILITIES	2,428.13
10-26-2020	T13205M	04197	MI PUBLIC POWER AGENCY	173,479.69
11-01-2020	T13206M	03951	SOUTHERN MICHIGAN BANK & TRUST	1,658.42
11-01-2020	T13207M	04291	HUNTINGTON NATIONAL BANK	3,064.69
11-01-2020	T13208M	04088	BLUE CROSS BLUE SHIELD OF MI	23,395.10
10-30-2020	T13209M	00062	CITY OF STURGIS-EMPLOYEE INS	51,142.51
10-30-2020	T13210M	04294	CITY OF STURGIS-BASIC/SBT	146.30
10-30-2020	T13211M	05588	ALERUS FINANCIAL/MERS TRANSFER	2,273.01
10-30-2020	T13212M	00065	DOYLE MEMBERSHIP TRANSFER	2,822.07
10-30-2020	T13213M	00063	CITY OF STURGIS TAX TRANSFER	15,176.85
10-30-2020	T13214M	05123	COMERICA BANK-INST TRUST SERV	27,850.63
10-30-2020	T13215M	03229	CITY OF STURGIS-WORKERS COMP	2,339.62
10-30-2020	T13216M	00064	INTL CITY MGMT ASSOC RETR CORP	6,102.51
11-12-2020	T13217M	02909	CHARTER COMMUNICATIONS	570.36
11-19-2020	T13218M	03770	MICHIGAN GAS UTILITIES	126.58
11-20-2020	T13219M	03770	MICHIGAN GAS UTILITIES	503.39
11-20-2020	T13220M	03770	MICHIGAN GAS UTILITIES	116.69
11-20-2020	T13221M	03770	MICHIGAN GAS UTILITIES	42.30
11-18-2020	T13222M	04389	FRONTIER COMMUNICATIONS A	209.71
11-18-2020	T13223M	04389	FRONTIER COMMUNICATIONS A	223.08
11-12-2020	T13224M	00512	CAMOCO FUEL SYSTEM	8,804.54
11-02-2020	T13225M	04197	MI PUBLIC POWER AGENCY	175,834.52
11-04-2020	T13226M	04088	BLUE CROSS BLUE SHIELD OF MI	13,635.14



Date	Check#	Vendor	Vendor Name	Amount
Automatic Checks				
11-11-2020	238392	06032	3PLAY MEDIA INC	18.01
11-11-2020	238393	00275	A B'S GLOVE & ABRASIVES INC	249.00
11-11-2020	238394	00066	ACTION QUICK PRINT PLUS	30.00
11-11-2020	238395	05634	ALAN & PAULA HARLESS	50.00
11-11-2020	238396	00332	ALEXANDER CHEMICAL CORP	2,575.53
11-11-2020	238397	00296	ALEXIS E MILLER	25.66
11-11-2020	238398	05952	AMK SERVICES LLC	45.00
11-11-2020	238399	05634	ANNE MCCOLGAN	50.00
11-11-2020	238400	03576	ARROW SERVICES INC	67.55
11-11-2020	238401	05656	AXON ENTERPRISE INC	7,728.00
11-11-2020	238402	05634	BARBARA J SECHLER	50.00
11-11-2020	238403	04776	BARONE HARDWARE & AUTO	188.50
11-11-2020	238404	04292	BASIC	300.00
11-11-2020	238405	05640	BECKETT & RAEDER	1,662.50
11-11-2020	238406	05634	BEL-AIRE HEATING & AIR COND.	225.00
11-11-2020	238407	06082	BEST AIRE COMPRESSOR SERVICES	305.04
11-11-2020	238408	00072	BIRD SCHESKE REED &	10,593.95
11-11-2020	238409	00296	BOE A SAVAGE	50.15
11-11-2020	238410	00132	BOFA INC	2,153.63
11-11-2020	238411	00005	BOGEN CONCRETE INC	522.50
11-11-2020	238412	03343	BYLER ELECTRIC INC	14,337.50
11-11-2020	238413	02804	CENTER FOR EDUCATION	159.00
11-11-2020	238414	00691	CENTRAL MEAT MARKET	50.39
11-11-2020	238415	00315	CENTURYLINK	190.43
11-11-2020	238416	06081	CERTIFIED TRANSMISSION INC	3,532.31
11-11-2020	238417	05863	COTTIN'S HARDWARE	214.14
11-11-2020	238418	05634	COTTINS HARDWARE	2,779.77
11-11-2020	238419	00152	CULLIGAN WATER CONDITIONING	66.00
11-11-2020	238420	00296	DEBORAH S SMITH	33.14
11-11-2020	238421	01936	DEVON E GRABER	321.86
11-11-2020	238422	05730	DRAEGER INC	1,056.00
11-11-2020	238423	03095	MARY DRESSER	30.00
11-11-2020	238424	05766	EKO POWDER COATING	365.00
11-11-2020	238425	00166	ELHORN ENGINEERING CO	590.00
11-11-2020	238426	05634	ELIZABETH RAMBADT	340.00
11-11-2020	238427	00296	ESTHER BELLAIRS	45.01
11-11-2020	238428	00169	FASTENAL COMPANY	54.58
11-11-2020	238429	05490	FERGUSON WATERWORKS #3386	5,375.85
11-11-2020	238430	04988	FIRST IMPRESSIONS	1,387.00
11-11-2020	238431	00776	FLEIS & VANDENBRINK	1,600.00
11-11-2020	238432	04389	FRONTIER COMMUNICATIONS A	3,399.48
11-11-2020	238433	02082	GECKO SECURITY LLC	60.00
11-11-2020	238434	00183	W W GRAINGER INC	1,336.95
11-11-2020	238435	04243	GRP ENGINEERING INC	5,502.63
11-11-2020	238436	00578	HAVEL	520.12
11-11-2020	238437	00296	HEIDI PYKE	58.02
11-11-2020	238438	04922	HUTSON ASSESSING INC	5,501.89
11-11-2020	238439	01223	IN & MI MUNICIPAL DISTRIBUTORS	3,282.03
11-11-2020	238440	05634	JEFF WICKEY	150.00
11-11-2020	238441	03150	JOHN E REID & ASSOCIATES INC	530.00
11-11-2020	238442	05634	JOHN SCHULL	115.00
11-11-2020	238443	00020	KENDRICK STATIONERS INC	766.77
11-11-2020	238444	04707	KENT POWER INC	6,652.43
11-11-2020	238445	05556	KNSM	7,010.84
11-11-2020	238446	00211	KROGER LIMITED PARTNERSHIP I	402.37

Date	Check#	Vendor	Vendor Name	Amount
11-11-2020	238447	04071	KS AUTO SERVICE INC	6,136.44
11-11-2020	238448	00216	LAWSON PRODUCTS INC	242.65
11-11-2020	238449	00394	LAWSON-FISHER ASSOCIATES PC	14,597.82
11-11-2020	238450	00296	LINDSEY M KARBON	242.72
11-11-2020	238451	00296	LISA K AND JOHN YOUNG JR	33.40
11-11-2020	238452	00023	LONESPRUCE	150.00
11-11-2020	238453	00296	MARK A DIAZ JR	37.88
11-11-2020	238454	02432	FRED M. MAZZONI	750.00
11-11-2020	238455	05945	MED SAFETY PLUS LLC	195.74
11-11-2020	238456	04817	MICHIANA RECYCLING AND	947.58
11-11-2020	238457	01555	MICHIGAN ELECTION RESOURCES	87.09
11-11-2020	238458	05121	MICKEY'S LINEN	58.30
11-11-2020	238459	06026	MID-CITY SUPPLY CO INC	457.82
11-11-2020	238460	00241	JEFF MILLER	1,060.00
11-11-2020	238461	06078	MITCHELL PUMP & SERVICE	6,431.84
11-11-2020	238462	05899	SARAH MORGAN	168.00
11-11-2020	238463	00847	MWEA	325.00
11-11-2020	238464	05102	McLEAN ENGINEERING CO	485.00
11-11-2020	238465	05753	NALCO WATER PRETREATMENT	41.40
11-11-2020	238466	06069	NAPA AUTO PARTS	576.05
11-11-2020	238467	00041	NATHAN LANGWORTHY	30.00
11-11-2020	238468	01411	NCL OF WISCONSIN INC	1,845.00
11-11-2020	238469	02365	G PERSING INC	1,144.80
11-11-2020	238470	03698	PKG LLC	18.74
11-11-2020	238471	00485	POWER LINE SUPPLY	5,347.48
11-11-2020	238472	04481	PROF SPORTS SPECIFIC TRAINING	540.00
11-11-2020	238473	04251	RAI JETS LLC	1,260.00
11-11-2020	238474	05966	H & P TECHNOLOGIES	1,792.39
11-11-2020	238475	00035	RESCO	8,200.66
11-11-2020	238476	06083	RICARDO GOMEZ-CORREA	1,348.33
11-11-2020	238477	04688	ZACHARY ROONEY	192.00
11-11-2020	238478	02078	SCOTT AERATOR CO LLC	3,108.96
11-11-2020	238479	05634	SCOTT TERRY	160.00
11-11-2020	238480	00296	SHILPA ALWINE	86.74
11-11-2020	238481	00208	R SMITH & SONS INC	513.90
11-11-2020	238482	00936	STURGIS COMMUNITY POOL	264.00
11-11-2020	238483	00101	STURGIS NEIGHBORHOOD PROGRAM	5,033.33
11-11-2020	238484	05634	STURGIS PUBLIC SCHOOLS	3,679.12
11-11-2020	238485	05634	STURGIS PUBLIC SCHOOLS	3,635.01
11-11-2020	238486	00841	STURGIS TOWING & RECOVERY	221.00
11-11-2020	238487	05855	STURGIS TROPHY HOUSE	42.00
11-11-2020	238488	00554	T C APPLIANCE	17.95
11-11-2020	238489	00047	CITY OF THREE RIVERS	720.00
11-11-2020	238490	05777	TRACE ANALYTICAL LABORATORIES	2,137.20
11-11-2020	238491	01238	UNITED PARCEL SERVICE	18.64
11-11-2020	238492	04326	USA BLUEBOOK ACCT #665206	996.81
11-11-2020	238493	06072	WALSH MARINE PRODUCTS INC	600.00
11-11-2020	238494	03511	WASTE MANAGEMENT	134.32
11-11-2020	238495	04525	WEST SIDE EXCHANGE	949.41
11-11-2020	238496	05222	WMCJTC	372.20
11-11-2020	238497	00296	ZACHARY L HUNT	69.72
11-11-2020	D01581	00002	ALL-PHASE ELECTRIC SUPPLY	213.26
11-11-2020	D01582	04066	BORDEN WASTE-AWAY SERVICE INC	7,144.85

Date	Check#	Vendor	Vendor Name	Amount
11-11-2020	D01583	00077	CARQUEST AUTO PARTS	101.34
11-11-2020	D01584	02983	CINTAS LOCATION #351	1,191.83
11-11-2020	D01585	00019	KENDALL ELECTRIC INC	1,278.74
11-11-2020	D01586	00212	KSS ENTERPRISES	225.38
11-11-2020	D01587	03922	MARANA GROUP	4,101.92
11-11-2020	D01588	01080	NYE UNIFORM CO	1,051.05
11-11-2020	D01589	03944	PRAXAIR DISTRIBUTION INC	179.89
Manual Total				\$907,921.37
Automatic Total				\$187,699.23
Grand Total				\$1,095,620.60

**PAYROLL DISBURSEMENT**  
**FOR PAYROLL ENDING October 25, 2020**  
**PR0542M - Paid October 30, 2020**

GENERAL	\$142,780.85
MAJOR STREET	4,658.90
LOCAL STREET	2,943.58
CEMETERY	8,008.90
DDA	418.50
AIRPORT	93.75
BUILDING	2,652.11
STURGES-YOUNG CENTER FOR THE ARTS	3,964.16
RECREATION	2,566.36
DOYLE RECREATION CENTER	5,259.41
ELECTRIC	67,099.81
SEWER	15,173.73
WATER	14,211.89
MOTOR VEHICLE	2,451.04
<b>Payroll Sub-Total</b>	<b>\$272,282.99</b>

**City of Sturgis  
City Commission  
Regular Meeting**

**Agenda Item 8D**



**RESOLUTION**  
**TRANSFER OF PROPERTY FROM FAWN RIVER TOWNSHIP (Agreement #4)**

**WHEREAS**, the City of Sturgis (“City”) and the Township of Fawn River (“Township”) entered into an Agreement for Conditional Transfer of Property (Agreement #4), with an effective date of June 28, 2006; and

**WHEREAS**, Agreement #4 provides that initially only limited jurisdiction was transferred to the City for certain parcels as described in the Exhibits to Agreement #4, and full jurisdiction over these parcels would transfer immediately from the Township to the City if any one of several stated events occurs; and

**WHEREAS**, one of the stated events for the transfer of full jurisdiction over these parcels involves the owner of record of the property within the Transferred Area ceasing to have title to such real property on or after the effective date of Agreement #4 (June 28, 2006); and

**WHEREAS**, the owner of record on the effective date of Agreement #4 no longer has title to the property listed below and, accordingly, full jurisdiction of this parcel has been transferred from the Township to the City effective immediately.

**NOW THEREFORE, IT IS RESOLVED THAT** full jurisdiction for all purposes of the following parcel of land identified below and shown on Exhibit B of Agreement #4 is certified to have been transferred from the Township to the City effective immediately;

<b>Owner</b>	<b>Property Address</b>	<b>Parcel Number (Township)</b>	<b>Parcel Number (City)</b>
EMEL Holdings, LLC	68609 Lakeview Road	75-005-050-013-00	75-052-060-029-00

Legal description of parcel: Lot 13, Arden Park Addition according to the Plat of Record in the Office of the Register of Deeds for St. Joseph County, Michigan in Liber 1 of Plats, on page 56. Section 6, Town 8 South, Range 9 West.

Location map of parcel: See attached Exhibit B.

**BE IT FURTHER RESOLVED THAT**, in accordance with Section 2.1 of Agreement #4, the City Commission hereby certifies that events have occurred transferring full jurisdiction over said parcel to the City, and the filing of this Resolution and either a similar resolution adopted by the Fawn River Township Board or sixty (60) days has passed since this resolution was adopted shall be sufficient to evidence the transfer of full jurisdiction over the above parcel to the City.

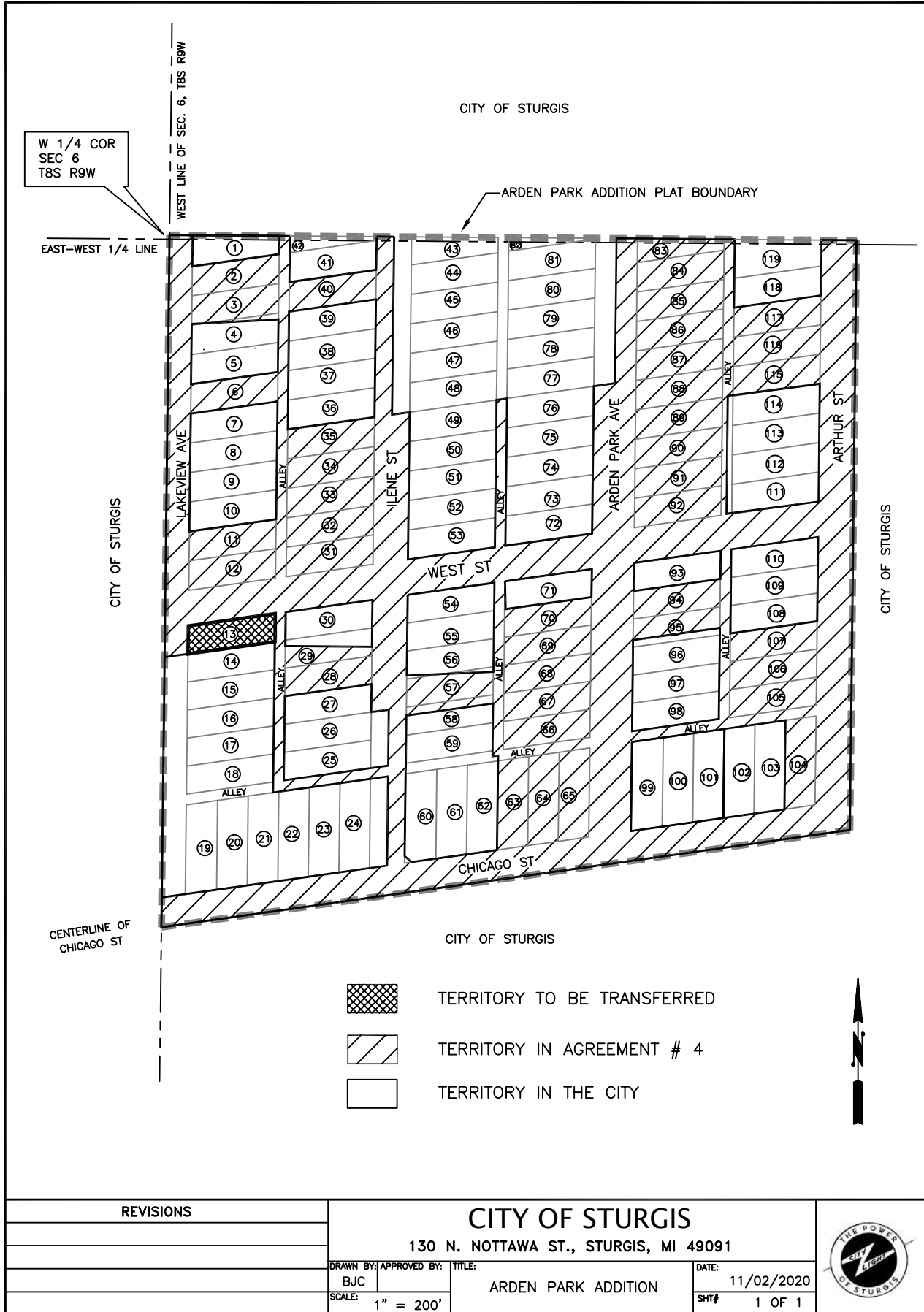
**BE IT FURTHER RESOLVED THAT**, the City Manager is authorized and directed to file certified copies of this Resolution with the Township Clerk, the St. Joseph County Clerk and the Office of the Great Seal of the State of Michigan to evidence that the transfer of full jurisdiction to the City of said parcel has occurred for the records of each such office.

**Voting Yea:** \_\_\_\_\_

**Voting Nay:** \_\_\_\_\_ **Absent:** \_\_\_\_\_

**RESOLUTION ADOPTED.**

# EXHIBIT B





**RESOLUTION**  
**TRANSFER OF PROPERTY FROM FAWN RIVER TOWNSHIP (Agreement #4)**

**WHEREAS**, the City of Sturgis (“City”) and the Township of Fawn River (“Township”) entered into an Agreement for Conditional Transfer of Property (Agreement #4), with an effective date of June 28, 2006; and

**WHEREAS**, Agreement #4 provides that initially only limited jurisdiction was transferred to the City for certain parcels as described in the Exhibits to Agreement #4, and full jurisdiction over these parcels would transfer immediately from the Township to the City if any one of several stated events occurs; and

**WHEREAS**, one of the stated events for the transfer of full jurisdiction over these parcels involves the owner of record of the property within the Transferred Area ceasing to have title to such real property on or after the effective date of Agreement #4 (June 28, 2006); and

**WHEREAS**, the owner of record on the effective date of Agreement #4 no longer have title to the properties listed below and, accordingly, full jurisdiction of these parcels has been transferred from the Township to the City effective immediately.

**NOW THEREFORE, IT IS RESOLVED THAT** full jurisdiction for all purposes of the following parcels of land identified below and shown on Exhibit B of Agreement #4 are certified to have been transferred from the Township to the City effective immediately;

<b>Owner</b>	<b>Property Address</b>	<b>Parcel Number (Township)</b>	<b>Parcel Number (City)</b>
Paul Littman Agency, Inc. vacant parcel – No address		75-005-050-070-00	75-052-060-055-00
Paul Littman Agency, Inc. vacant parcel – No address		75-005-050-071-00	75-052-060-057-00

Legal description of parcels: See attached Exhibit A.    Location map of parcels: See attached Exhibit B.

**BE IT FURTHER RESOLVED THAT**, in accordance with Section 2.1 of Agreement #4, the City Commission hereby certifies that events have occurred transferring full jurisdiction over said parcels to the City, and the filing of this Resolution and either a similar resolution adopted by the Fawn River Township Board or sixty (60) days has passed since this resolution was adopted shall be sufficient to evidence the transfer of full jurisdiction over the above parcels to the City.

**BE IT FURTHER RESOLVED THAT**, the City Manager is authorized and directed to file certified copies of this Resolution with the Township Clerk, the St. Joseph County Clerk and the Office of the Great Seal of the State of Michigan to evidence that the transfer of full jurisdiction to the City of said parcels has occurred for the records of each such office.

**Voting Yea:** \_\_\_\_\_

**Voting Nay:** \_\_\_\_\_                      **Absent:** \_\_\_\_\_

**RESOLUTION ADOPTED.**

## EXHIBIT A

### Legal Description of Parcels

<u>Owner</u>	<u>Property Address</u>	<u>Parcel Number (Township)</u>	<u>Parcel Number (City)</u>
Paul Littman Agency, Inc.	vacant parcel – No address	75-005-050-070-00	75-052-060-055-00

Property Description:

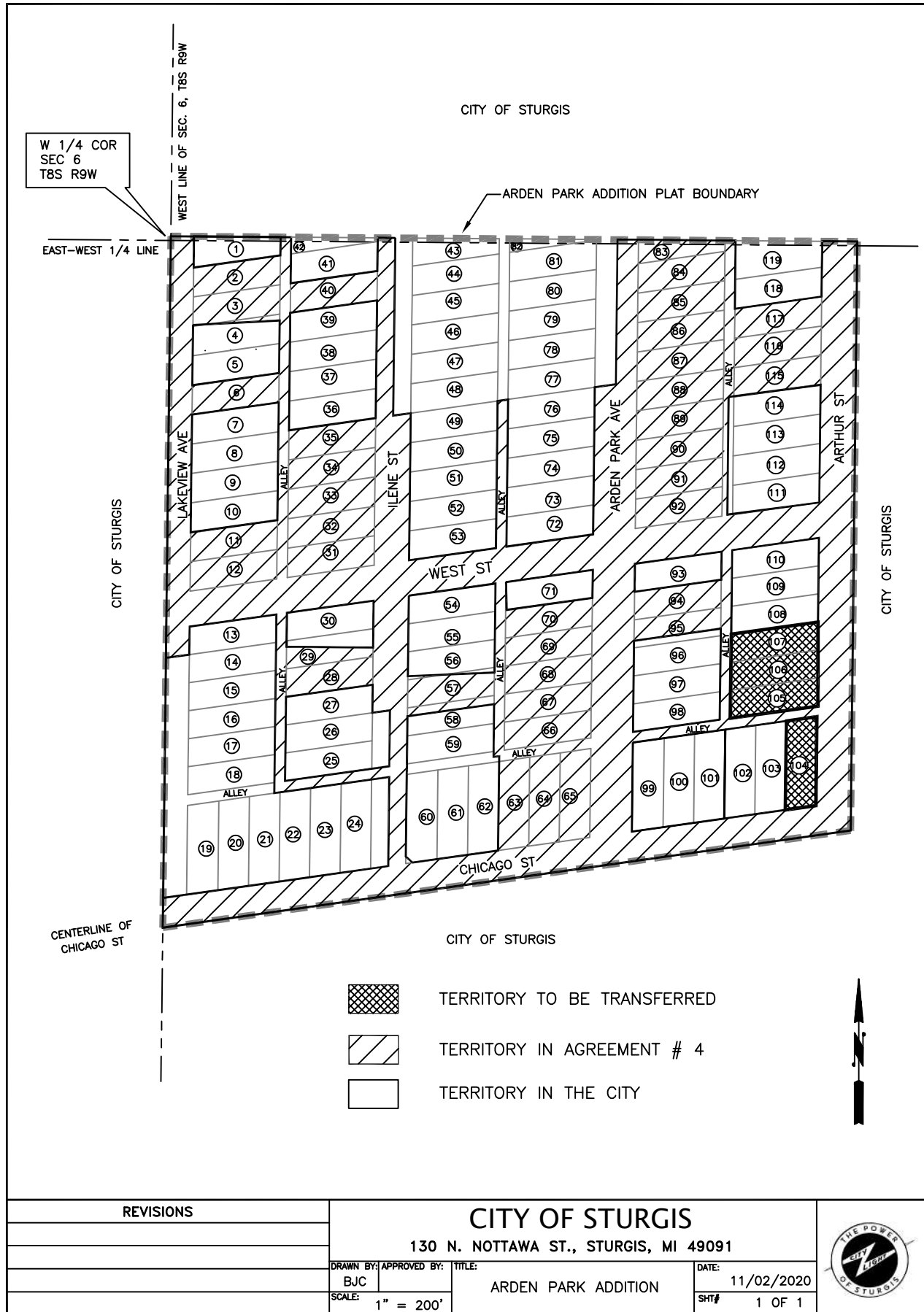
Lot 104, Arden Park Addition according to the Plat of Record in the Office of the Register of Deeds for St. Joseph County, Michigan in Liber 1 of Plats, on page 56. Section 6, Town 8 South, Range 9 West.

<u>Owner</u>	<u>Property Address</u>	<u>Parcel Number (Township)</u>	<u>Parcel Number (City)</u>
Paul Littman Agency, Inc.	vacant parcel – No address	75-005-050-071-00	75-052-060-057-00

Property Description:

Lots 105, 106, and 107, Arden Park Addition according to the Plat of Record in the Office of the Register of Deeds for St. Joseph County, Michigan in Liber 1 of Plats, on page 56. Section 6, Town 8 South, Range 9 West.

EXHIBIT B



**City of Sturgis  
City Commission  
Regular Meeting**

**Agenda Item 10A**



**2019 N. Lakeview Special Assessment Roll #2019-01**

TAX I.D. #	OWNER	ADDRESS	As-Built Sidewalk Repair (sft)	Owner Amount	City Amount	Total Lot Cost
75-052-060-004-00	Jay Felt	902 E. Chicago Road	50	\$98.25	\$98.25	\$196.50
75-052-060-003-00	Jay Felt	103 N. Lakeview Avenue	25	\$49.12	\$49.13	\$98.25
75-052-060-002-00	Sandoval Alvarez	105 N. Lakeview Avenue	82.5	\$162.11	\$162.11	\$324.22
75-052-050-013-00	EMEL Holdings, LLC	68609 Lakeview Road	160	\$314.40	\$314.40	\$628.80
75-052-060-011-00	Adrian Mondragon	219 N. Lakeview Avenue	56	\$110.04	\$110.04	\$220.08
75-052-420-135-00	Denton Haley	221 N. Lakeview Avenue	48	\$94.32	\$94.32	\$188.64
75-052-420-100-00	Mary Holt	225 N. Lakeview Avenue	16	\$31.44	\$31.44	\$62.88
75-052-420-099-00	Sandra Strong	309 N. Lakeview Avenue	68	\$133.62	\$133.62	\$267.24
75-052-420-062-00	Maria Albor	313 N. Lakeview Avenue	36	\$70.74	\$70.74	\$141.48
75-052-420-061-00	Arthur & Cindy Krontz	909 Hatch Street	16	\$31.44	\$31.44	\$62.88
75-052-420-031-00	Clarence & Virginia Stump	325 N. Lakeview Avenue	16	\$31.44	\$31.44	\$62.88
75-052-777-057-00	James & Charlotte McLaughlin	329 N. Lakeview Avenue	74	\$145.41	\$145.41	\$290.82
75-052-560-001-00	Salvador Caballero & Maria Gonzalez	333 N. Lakeview Avenue	32	\$62.88	\$62.88	\$125.76
75-052-560-045-00	Robert & Gabrielle Blair	337 N. Lakeview Avenue	50	\$98.25	\$98.25	\$196.50
75-052-610-002-00	Clara & Josephine Schmidt	106 N. Lakeview Avenue	32	\$62.88	\$62.88	\$125.76
75-052-610-003-00	Jacqueline Isaías	108 N. Lakeview Avenue	96	\$188.64	\$188.64	\$377.28
75-052-610-004-00	Greg & Cathy Shank	110 N. Lakeview Avenue	32	\$62.88	\$62.88	\$125.76
75-052-610-117-00	Ricardo & Rosa Cisneros	202 N. Lakeview Avenue	64	\$125.76	\$125.76	\$251.52
75-052-610-116-00	Jazmin & Jaqueline Garcia	204 N. Lakeview Avenue	124	\$243.66	\$243.66	\$487.32
75-052-610-112-00	Hugo Oropeza-Molina	206 N. Lakeview Avenue	124	\$243.66	\$243.66	\$487.32
75-052-610-111-00	Tina & Wanda Lake	210 N. Lakeview Avenue	120	\$235.80	\$235.80	\$471.60
75-052-610-107-00	Emelia Nieves Montoya	212 N. Lakeview Avenue	188	\$369.42	\$369.42	\$738.84
75-052-610-106-00	Jose Lopez	214 N. Lakeview Avenue	136	\$267.24	\$267.24	\$534.48
75-052-610-103-00	Jose Lopez	216 N. Lakeview Avenue	8	\$15.72	\$15.72	\$31.44
75-052-610-099-00	Robert & Denise West	220 N. Lakeview Avenue	210	\$412.65	\$412.65	\$825.30
75-052-610-093-00	Evangeline Carlin	224 N. Lakeview Avenue	156	\$306.54	\$306.54	\$613.08
75-052-470-019-00	Mirna Gonzalez	300 N. Lakeview Avenue	32	\$62.88	\$62.88	\$125.76
75-052-470-020-00	Katie Bir	302 N. Lakeview Avenue	112	\$220.08	\$220.08	\$440.16
75-052-470-022-00	Gary Hurd	304 N. Lakeview Avenue	16	\$31.44	\$31.44	\$62.88
75-052-470-024-00	Alejandro Munoz	306 N. Lakeview Avenue	66	\$129.69	\$129.69	\$259.38
75-052-470-026-00	Roland & Lori Rowe	308 N. Lakeview Avenue	56	\$110.04	\$110.04	\$220.08
75-052-470-028-00	Jose Lopez	310 N. Lakeview Avenue	96	\$188.64	\$188.64	\$377.28
75-052-470-032-00	Denise Abrams	314 N. Lakeview Avenue	176	\$345.84	\$345.84	\$691.68
75-052-470-034-00	Ismael Vergara Sanchez	316 N. Lakeview Avenue	16	\$31.44	\$31.44	\$62.88
75-052-470-037-00	David Nieves	320 N. Lakeview Avenue	80	\$157.20	\$157.20	\$314.40
75-052-470-038-00	Alma Hicks	322 N. Lakeview Avenue	64	\$125.76	\$125.76	\$251.52
<b>Total =</b>				<b><u>\$5,371.32</u></b>	<b><u>\$5,371.33</u></b>	<b><u>\$10,742.65</u></b>

**City of Sturgis  
City Commission  
Regular Meeting**

**Agenda Item 10B**





**2019 N. Lakeview Sidewalk Special Assessment Roll #2019-02**

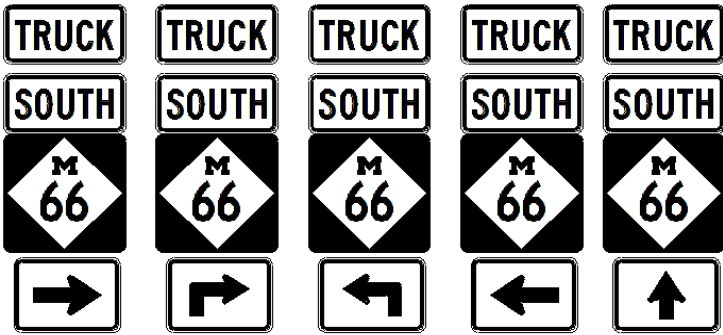
TAX I.D. #	OWNER	ADDRESS	As-Built Sidewalk Frontage (ft)	Owner Amount	City Amount	Total Lot Cost
75-005-050-012-00	Delia Ann Weitting	68587 Lakeview Road	42	\$371.70	\$371.70	\$743.40
75-005-050-011-00	Delia Ann Weitting	68587 Lakeview Road	42	\$371.70	\$371.70	\$743.40
75-052-060-019-00	Adolfo Lopez	203 N. Lakeview Avenue	60.93	\$539.23	\$539.23	\$1,078.46
75-052-060-017-00	Marie Gonzalez	205 N. Lakeview Avenue	79.07	\$699.77	\$699.77	\$1,399.54
75-005-050-006-00	Anthony Williams	68543 Lakeview Road	42	\$371.70	\$371.70	\$743.40
75-052-060-025-00	Andrew & Brittany Cotton	211 N. Lakeview Avenue	49	\$433.65	\$433.65	\$867.30
75-052-060-024-00	Jose Lopez	213 N. Lakeview Avenue	37	\$327.45	\$327.45	\$654.90
75-005-050-003-00	Henry Schwartz	68521 Lakeview Road	40	\$354.00	\$354.00	\$708.00
75-005-050-002-00	Darrel Fisk	68509 Lakeview Road	42	\$371.70	\$371.70	\$743.40
75-052-060-011-00	Adrian Mondragon	219 N. Lakeview Avenue	12	\$106.20	\$106.20	\$212.40
<b>Total =</b>				<b><u>\$3,947.10</u></b>	<b><u>\$3,947.10</u></b>	<b><u>\$7,894.20</u></b>

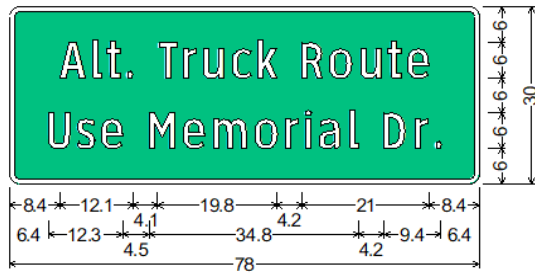
**City of Sturgis  
City Commission  
Regular Meeting**

**Agenda Item 10C**

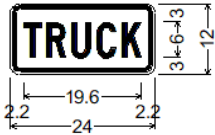


Alt. Truck Route  
Use Memorial Dr.

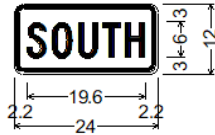




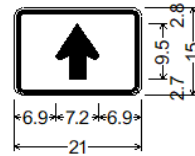
1.6" Radius, 0.8" Border, White on, Green;  
 "Alt. Truck Route", ClearviewHwy-2-W;  
 "Use Memorial Dr.", ClearviewHwy-2-W;



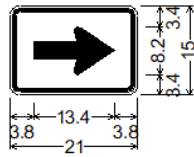
1.5" Radius, 0.6" Border, 0.4" Indent, Black on, White;  
 "TRUCK", C 75% spacing;



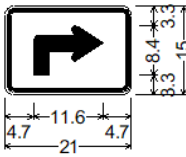
1.5" Radius, 0.6" Border, 0.4" Indent, Black on, White;  
 "SOUTH", C 75% spacing;



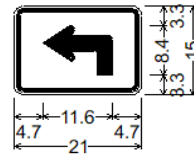
1.5" Radius, 0.6" Border, 0.4" Indent, Black on, White;  
 Standard Arrow Custom 9.5" X 7.1" 90°;



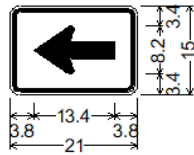
1.5" Radius, 0.6" Border, 0.4" Indent, Black on, White;  
 Standard Arrow Custom 13.4" X 8.1" 0°;



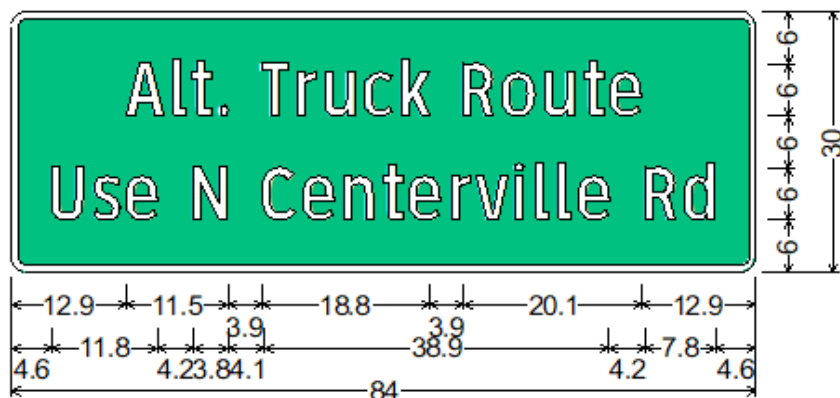
1.5" Radius, 0.6" Border, 0.4" Indent, Black on, White;  
 90 Deg Advance Turn Arrow Custom 11.6" X 8.4°;



1.5" Radius, 0.6" Border, 0.4" Indent, Black on, White;  
 90 Deg Advance Turn Arrow Custom 11.6" X 8.4°;



1.5" Radius, 0.6" Border, 0.4" Indent, Black on, White;  
 Standard Arrow Custom 13.4" X 8.1" 180°;

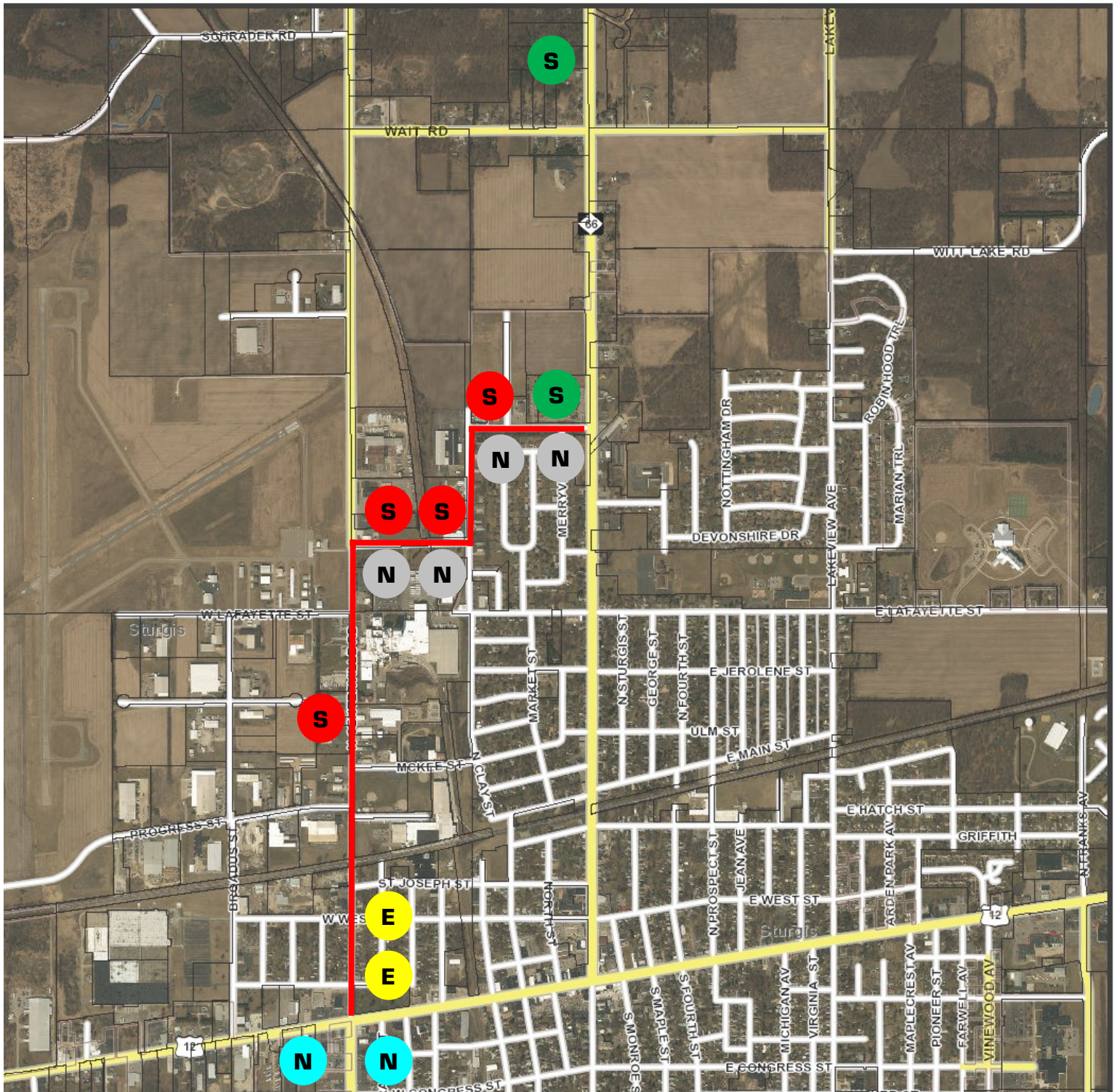


1.6" Radius, 0.8" Border, White on, Green;

"Alt. Truck Route", ClearviewHwy-2-W 80% spacing;

"Use N Centerville Rd", ClearviewHwy-2-W 80% spacing;

# Proposed Alternate Truck Route Signs



- E Existing Northbound Signage
- N Proposed Northbound Signage
- S Proposed Southbound Signage
- S Proposed Southbound Signage on State Highway
- N Proposed Northbound Signage on State Highway

**City of Sturgis  
City Commission  
Regular Meeting**

**Agenda Item 10D**





## BID PER ENCLOSED SPECIFICATIONS

Cost per vehicle \$31,123.00

Number of units 1

Total Bid Amount \$31,123.00

Vehicle Description:

Year 2021

Make Chevrolet

Model 2500 Silverado  
reg cab 4wd w/t

Vendor:

Berger Chevrolet Inc.

Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Bid Prepared For :

City of Sturgis

Price includes title fee and delivery.

Pricing based off the State of Michigan

MIDEAL Contact # 071-B7700177

Signature *Robert Evans*

Printed Signature Robert M. Evans

Date 9/29/2020

# LaFontaine CDJR-Lansing

6131 S. Pennsylvania Ave.

Lansing, MI 48911

517-394-1022-Direct

517-394-1205-Fax

[mdeacon@lafontaine.com](mailto:mdeacon@lafontaine.com)

## QUOTATION

Name: City of Sturgis  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact: Dennis Hetman  
Phone: 269-659-7294  
Email: [DHetman@sturgismi.gov](mailto:DHetman@sturgismi.gov)

Date: 10/14/2020  
Quote: 101420

State of Michigan	
2021 Ram 2500 Tradesman Reg Cab 4x4	\$25,264.00
PPX Patriot Blue	\$92.00
V9X9 Black Cloth Bench Seat	
CK9 Delete Carpet	
AMP Chrome Appearance Group	\$1,008.00
AD2 Snow Chief Group	\$787.00
ANT Bed Utility Group	\$777.00
A6B Tradesman Level 2 Equipment Group	\$1,560.00
XXS Upfitter Electronic Module	\$317.00
XHC Trailer Brake Control	\$272.00
XEA Tow Hooks	\$92.00
XAN Blind Spot & Cross Path Detection	\$640.00
DMF 4.10 Axle Ratio	\$133.00
JKV 115V auxiliary Front pOwer Outlet	\$193.00
Note per contract delivery is available @ \$2.00 per one way mileage.	
95 X \$2.00 = 190.00	\$190.00
Total Cost:	\$31,325.00

Signed: Michelle Deacon

**KS AUTO SERVICE INC.**

701 N. CENTERVILLE RD

STURGIS, MI 49091

269-651-6131

QUALITY WORK AND EXCELLENT SERVICE

NAPA AUTO CARE HAS LIMITED NATION WIDE WARRANTY

MICHIGAN FACILITY NUMBER F168722

10/15/2020 10:25:29 AM

**Estimate #51526**

Page:1

**CITY OF STURGIS****Phone: 269-659-7294 DENNIS**

805 N CENTERVILLE

STURGIS MI, 49091

**Vehicle : 2021 DODGE 2500**

VIN :

Tag/State : /MI

Fleet #/Driver

Created : 10/15/2020 10:09:27 AM

**Labor/Notes**

Qty	Technician	Description	Price
6		INSTALL	\$558.00

**Parts**

Qty	Code	Description	Condition	Unit Price	Price
1		RT3 8.2 V DXT BLADE CRATE	New	\$2,000.00	\$2,000.00
1		PLOW BOX DXT WITH LED HEAD LIGHTS	New	\$3,625.00	\$3,625.00
1		UNDERCARRIGE	New	\$500.00	\$500.00
1		V BLADE CONTROL	New	\$275.00	\$275.00
1		RT3 WIRING KIT RAM 2500-5500 15+	New	\$250.00	\$250.00
-1		MUNICIPAL REBATE	New	\$513.00	(\$513.00)

Labor	.....	\$558.00
Parts	\$7,942.84 less discount: \$1,805.84	\$6,137.00
Tires	.....	\$0.00
Wheels	.....	\$0.00
Sublet/Misc.	.....	\$0.00
Shop Supplies	.....	\$14.96
Charges	.....	\$0.00
Sales Tax	Tax Exempt Rule	\$0.00

**Estimate \$6,709.96**

I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or Inspection. An express garagekeeper's lien is hereby acknowledged on above vehicle to secure the amount or repairs thereto. All Vehicles left over 48 hrs. after repairs are completed WILL INCUR A \$50.00 PER DAY STORAGE FEE. 12 Month or 12,000 Mile Warranty On Repairs.

You are entitled to a copy of this order at the time of your signature. Not responsible for loss or damage to cars or articles left in cars in case of fire, theft or any other cause beyond our control.

Certification: All repairs and parts listed were furnished in compliance with Michigan auto Repair act.(P.A. 300)

Customer Signature \_\_\_\_\_

DATE: 10/22/20 **(Reg. Cab)**

TO: DENNIS HETMAN, CITY OF STURGIS  
 269-659-7294 (DIRECT) (CELL) [dhetman@sturgismi.gov](mailto:dhetman@sturgismi.gov)

FROM: JIM AGNEY, GORNO FORD, GOVERNMENT & FLEET SALES  
 734-671-4033 (DIRECT) [jagnev@gornoford.com](mailto:jagnev@gornoford.com)

RE: **MiDEAL 4WDL-0078 - (1) 2021MY FORD F-250, 4x4, REG. CAB, 142"WB, 8.0' Box**, ANTIMATTER BLUE METALLIC/EARTH CLOTH, 6.2L V8,6spd.A/Tw/OD, A/C, AM/FM/w/CLOCK/SYNC, PWR. DISC BRKS<sub>w</sub>/ABS, AIR BAGS, 4.30 LOCKER – AXLE,10,000 # GVWR, LT265/70R-17AT, TRAILER TOW PKG., ELEC. TRLR. BRK. – CNTLR.,TILT/CRUISE, XL VALUE PKG., REAR DEF./PRIVACY GLASS, H.D. TOW PKG. ADVANCE TRAC<sub>w</sub>/ROLL STABILITY CNTRL., 110v/400w OUTLET, FRNT. TOW HOOKS, TPMS, PWR. WINDOWS/LOCKS/Htd.MIRRORS, TOUGH BED – SPRAY IN BED LINER, UPFITTER SWITCHES, DÉCOR TRIM, H.D. 240 AMP ALT., DAYTIME RUNNING LIGHTS, REAR VIEW CAMERA, ROOF CLEARANCE – LIGHTS, BOXLINK, LED BOX LIGHT, FR/RR SPLASH GUARDS, SNOW PLOW PREP/CAMPER PKG., FACTORY RUNNING BOARDS,

F.O.B. DELIVERED TO STURGIS , MI..... \$32,828.00  
 M.S.R.P. = \$43,915.00

**Current lead time to order is estimated at 14 – 16 weeks from receipt of Purchase Order.**  
**2021MY Production begins November 2020.**

**RECOMMENDED OPTIONS:**

REVERSE SAFETY BEEPER .....	149.00
DUAL BATTERIES .....	210.00
SKID PLATES .....	129.00
MUNICIPAL SAFETY LIGHT PKG. ....	1,795.00
ALL-WEATHER H.D. RUBBER FLOOR MATS .....	79.00

Please review, sign and e-mail back or e-mail Purchase Order to  
 Jim Agney.

Customer Signature: \_\_\_\_\_

Thank you,

*Jim Agney*

**This quotation is confidential and privileged and is intended solely for the use of Gorno Ford and City of Sturgis..** This quotation is compiled in association with the MiDEAL Contract and intended for use by MiDEAL Members and State of Michigan government agencies stated above. Information/specifications in this quotation have been established by and are intended only for use by the stated parties. This document is not to be disclosed, distributed, used/re-used as a basis for specifications subsequent bids or request(s) for quotation(s) to any other party or bidders other than the intended parties and/or their authorizes personnel.

**City of Sturgis  
City Commission  
Regular Meeting**

**Agenda Item 10E**



## **Task Order**

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In accordance with paragraph 1.01 of the Standard Form of Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated February 27, 2014 and extended 5 years on 1/10/19 (“Agreement”), Owner and Engineer agree as follows:

### **1. Specific Project Data**

- A. Title: West Congress Street Utilities & Road Improvement Project.
- B. Background/Description: The City of Sturgis is reconstructing West Congress Street from South Centerville Road to Prairie Street.

The project consists of 1,020 feet of street reconstruction maintaining the existing 25 foot back of curb to back of curb width. The proposed improvements include new curb and gutter, sand subbase, aggregate base, and 4 inches of HMA pavement. The project also includes new watermain installation, water service replacements, catch basin and pipe replacement, as-needed manhole casting replacement, sanitary sewer point repairs, sidewalk replacement, ADA improvements, and new driveway approaches.

West Congress Street will be closed to traffic with no detour route. Traffic to residents will be maintained.

Additional Topographic survey will be performed from Prairie Street to South Clay Street in anticipation of future design for 2022 construction.

- C. Number of Construction Contracts:  
The project is anticipated to be constructed under one (1) construction contract.
- D. Work Scope:

#### **PRELIMINARY DESIGN PHASE**

1. Perform topographic survey necessary for design and preparation of construction plans utilizing USGS datum. Establish benchmarks for use during construction. Locate and survey all property irons.
2. Contact utility companies to obtain information on existing utility locations and coordinate relocations or placement of new facilities with the respective utility companies.
3. Complete design and prepare construction drawings including:
  - Title Sheet
  - Cross-sections, Notes and Details
  - Plan and Profile Sheets
  - Intersection Details
  - Construction Staging & Barricading Plans
  - Log of Boring Sheets
  - Permanent Signs and Pavement Markings
4. Obtain pavement cores and soil borings, 2 per block for design, on the City's behalf. Engineer will coordinate the geotechnical investigations with these services billed directly to the City by the drilling company.
5. Prepare opinions of probable construction cost for the project.



6. Review preliminary plans, specifications and estimate with the City.

#### **FINAL DESIGN PHASE**

1. Complete design and prepare final plans, specifications and estimate incorporating City comments from the preliminary design review.
2. Prepare and submit EGLE watermain construction permit.
3. Assist the City with MDOT right-of-way permit application submittal as required.
4. Prepare final bid package including specifications, bid items, probable construction costs and plans.

#### **BIDDING PHASE**

1. Assist the City with writing the project bid advertisement. City will coordinate advertisement publication with the local paper. Advertising costs to be paid by the City of Sturgis.
2. Prepare and distribute bid documents including 3 full sets of plans and specs to the City
3. Answer questions during bid period and issue addenda, if necessary.
4. Attend bid opening, tabulate bids, review and prepare recommendation of award to the City.
5. Prepare three (3) sets of contract documents for execution by the City.

This task order is for design and bidding phase services. It is anticipated that professional services for easements and right-of-way acquisition will not be required for the project. These services can be added if the need arises.

F&V can provide a supplemental task order for construction phase services once the final project scope and construction schedule is determined.

## **2. Services of Engineer**

The work scope is to provide Preliminary Design, Final Design, and Bidding Phase professional services. The following paragraphs from Exhibit A of the Standard Form of Agreement Between Owner and Engineer for Professional Services – Task Order Edition, are incorporated by reference, along with a brief summary:

A1.02 – Preliminary Design Phase, in its entirety.

A1.03 – Final Design Phase, include paragraphs:

- A.1
- A.2
- A.3
- A.4
- A.5

A.1.04 – Bidding or Negotiating Phase: (Anticipated bid opening date is February 22, 2020 depending on the water permit being issued)

- A.1 Advertising costs to be paid by City of Sturgis
- A.2
- A.3
- A.5
- A.6

### 3. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 and in Exhibit B.

### 4. Times for Rendering Services

The term of the Agreement, as identified in Article 3.01.A of the Agreement, shall be extended to five years. The times for rendering services are as follows.

<u>Phase</u>	<u>Proposed Completion Date</u>
<u>Preliminary Design Services</u>	<u>January 2021</u>
<u>Final Design Services</u>	<u>February 2021</u>
<u>Bidding Phase Services</u>	<u>March 2021</u>

### 5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Estimate of Compensation for Services</i>
<i>Preliminary Design Services</i>	<i>Standard Hourly Rates</i>	<i>\$30,200</i>
<i>Final Design Services</i>	<i>Standard Hourly Rates</i>	<i>\$10,500</i>
<i>Bidding Phase Services</i>	<i>Standard Hourly Rates</i>	<i>\$2,500</i>
<b><i>TOTAL FEES =</i></b>		<b><i>\$43,200</i></b>

B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.

### 6. Consultants:

None.

### 7. Other Modifications to Master Agreement:

None.

### 8. Attachments:

None

### 9. Documents Incorporated by Reference:

None.

**10. Terms and Conditions:**

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is November 11<sup>th</sup>, 2020 \_\_\_\_\_

**OWNER**  
**City of Sturgis**

\_\_\_\_\_  
Signature Date

Michael Hughes  
Name

City Manager  
Title

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Barry Cox, P.E.  
Name

City Engineer  
Title

130 N. Nottawa  
Address

bcox@sturgismi.gov  
E-Mail Address

(269) 659-7249  
Phone

(269) 659-7295  
Fax

Sturgis Purchase Order No.: \_\_\_\_\_

**ENGINEER**  
**Fleis & VandenBrink Engineering, Inc.**

  
\_\_\_\_\_  
Signature Date

David Bluhm, P.E.  
Name

Division Manager  
Title

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Matt Johnson, P. E.  
Name

Project Manager  
Title

4798 Campus Drive, Kalamazoo MI, 49008  
Address

mjohnson@fveng.com  
E-Mail Address

(269) 532-7396  
Phone

(269) 382-6972  
Fax

F&V Vendor No.: 00776